



Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Quezon City

En Banc Resolution No. 10-15
(Series of 2015)

WHEREAS, to ensure effective use of execution funds, the "Amended Guidelines on the Use of Execution Funds" was presented for the consideration of the Commission En Banc;

WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, that the proposed "Amended Guidelines on the Use of Execution Funds" is ADOPTED and APPROVED. Thus:

Administrative Order No. 10-11 dated 19 September 2012 which provides for the uses of its trust fund of execution fees, is hereby updated to cover the following administrative costs and expenses:

1. Mailing expenses for writs or notices of judgment awards;
2. Reimbursements of travelling expenses of sheriffs who are ordered to serve the writs/notices of executions/garnishment;
3. Premiums of Fidelity Bond for Sheriffs and Officers deputized to enforce the monetary judgment awards;
4. Storage fee for the levied properties;
5. Rental expense for warehouse insurance and expenses for security services;
6. Transportation expenses, freight and charges in transporting levied properties to the bonded warehouse;
7. Advance for Republication costs of notices and schedules of auction sale of levied properties;
8. Office utilities, supplies, printing of forms and other materials needed for the execution of the monetary judgment awards in labor cases;
9. Capability building seminars and trainings for sheriffs, bailiffs, officials and employees towards effective enforcement/implementation of judgment awards;
10. Expenses on the review, updating, printing and publication of NLRC Sheriffs' Manual;
11. Maintenance, repairs and improvements of sheriffs' office and other offices related to the processing and releasing of judgment awards;

12. Procurement and upgrading of facilities and equipment of offices involved in the execution process, not covered by the regular budget;
13. Salaries of Job Order personnel for the Sheriff's Office or the Executive Labor Arbiter who will assist in the monitoring and encoding of the reports and status of the writs of execution;
14. All and other related expenses to ensure enforcement of the final decisions, orders or resolutions of the Commission.

The Commission En Banc authorizes the Chairman to issue guidelines to implement the foregoing.

Signed this 16th day of September 2015 at Quezon City, Philippines


GERARDO C. NOGRALES
 Chairman


GREGORIO O. BILOG III
 Presiding Commissioner


ALEX A. LOPEZ
 Presiding Commissioner


GRACE M. TAN
 Presiding Commissioner


JOSEPH GERARD E. MABILOG
 Presiding Commissioner


VIOLETA O. BANTUG
 Presiding Commissioner


BARIO-ROD M. TALON
 Presiding Commissioner


GINA F. CENIT-ESCOTO
 Commissioner



ROMEO L. GO
 Commissioner


ALAN A. VENTURA
 Commissioner

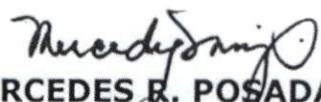

ERLINDA T. AGUS
 Commissioner


PABLO C. ESPIRITU, JR.
 Commissioner


CECILIO ALEJANDRO C. VILLANUEVA
 Commissioner



NUMERIANO D. VILLENA
Commissioner



MERCEDES R. POSADA-LACAP
Commissioner




DOLORES M. PERALTA-BELEY
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**ISABEL G. PANGANIBAN-
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Commissioner



NIEVES E. VIVAR-DE CASTRO
Commissioner



JULIE C. RENDOQUE
Commissioner



JOSE G. GUTIERREZ
Commissioner




PROCULO T. SARMIEN
Commissioner



DOMINADOR B. MEDROSO, JR.
Commissioner

Attested by:



ELENITA F. CRUZ
Labor Arbiter
Acting Executive Clerk of Court IV