

2019 INDICATIVE ANNUAL PROCUREMENT PLAN (NLRC Main Office and NCR RAB)

Code (PAP)	Procurement Program/Project	Project Management Officer End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (P/P)	MOOE	CO	Remarks (brief description of Program/Project)
				Advis/Post of IBR/BI	Sub/Open of Bids	Notice of Award	Contract Signing						
I. Public Bidding													
Goods and Services													
	Procurement of Janitorial Services	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	145,000.00	145,000.00	-		Based on NEP/1 year contract
	Procurement of Security Services	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	145,000.00	145,000.00	-		Based on NEP/1 year contract
	Supply, Installation, Commissioning and Testing of a 60 Mbps Direct Internet Services	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA					Based on NEP (Central Office, Commission Proper and NCR)/1 year contract
	Construction of NLRC Main and RAB NCR Building	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA					budget to be transferred to DPWH thru MOA Multi-Year Project total amount = P1,193,134,000.00 2019 - 227,264,000.00 2020 - 482,935,000.00 2021 - 482,935,000.00
	Upgrading of Telecommunication Infrastructure and Digitization of NLRC	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA					Based on NEP
	Procurement of NLRC Cloud Services, Web Hosting with Backup Server and Maintenance	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA					Based on NEP (recurring)/1 year contract
	Procurement of Courier Services	NLRC	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	369,600.00	369,600.00	-		Based on NEP (for Private Courier only due to existing Personal Deliver Services and Post Office)
									Total (17.1)	659,600.00	659,600.00	-	
II. Alternative Methods of Procurement													
a. Agency-to-Agency with Procurement Service													
	APP CSE 2019	NLRC	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GAA	282,721.29	282,721.29	-		Total Budget for DBM PS (to be purchased from through Shopping (b) in case on non-availability of stocks)/Based on NEP
									Sub-Total (17.1a)	282,721.29	282,721.29	-	
b. Agency-to-Agency with Other Agencies													
Goods and Services													
	Insurance and Registration (Plant, Property & Equipment and Motor Vehicles)	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA					with GSIS/BIR. Based on NEP
	Printing of Accountable Forms and other Forms	NLRC	Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	GAA	50,000.00	50,000.00	-		with APC/NFC. Based on NEP
	Taxes/Duties and Licenses	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA					with GSIS/BIR. Based on NEP

c. Direct Contracting/ Direct Contracting under WETI Guidelines												Sub-Total (17.11.b)	50,000.00	50,000.00	-		
Goods and Services												GAA	1,612,942.90	1,612,942.90	-	Includes approved additional fund for the transfer of NLRC Central Office (Main Office & Comm Proper) for refill of existing printers to be procured as the need arises Based on NEP	
Lease of Office Space for NLRC and NCR RAB	NLRC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	GAA	1,612,942.90	1,612,942.90	-		
Various Toners for Copiers and Duplicator	NLRC	Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	200,000.00	200,000.00	-		
Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	GAA	20,000.00	20,000.00	-		
Water Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	GAA	11,000.00	11,000.00	-		
Electricity Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	GAA	679,000.00	679,000.00	-		
Sub-Total (17.11.c)												2,522,942.90	2,522,942.90	-			
d. Shopping												Sub-Total (17.11.d)	77,200.00	77,200.00	-		
Goods and Services												GAA	57,200.00	57,200.00	-		procurement of NON CSE - Based on NEP - Amount includes all budget for all Kindstypes of Office Supplies -Also those supplies that might be charged to Petty Cash Fund - Amount includes all budget for Other Supplies and Materials Expenses - Also those supplies that might be charged to Petty Cash Fund
Office Supplies	NLRC	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	57,200.00	57,200.00	-		
Electrical Supplies	NLRC	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	20,000.00	20,000.00	-		
Sub-Total (17.11.d)												77,200.00	77,200.00	-			
e. Small Value Procurement												Sub-Total (17.11.e)	50,000.00	50,000.00	-		
Goods and Services												GAA	8,000.00	8,000.00	-	total Budget of P800,000.00 P300,000.00 - MOOE Training and P500,000.00 - ICT Software, System Development and Consultancy Services	
Procurement of NLRC ICT Software/Web Development Requirements	NLRC	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	8,000.00	8,000.00	-		
Human Resource Information Software Development	Administrative Dept.	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GAA			-		
Newspaper Subscription	NLRC	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	GAA	8,000.00	8,000.00	-		
Supply and Delivery of Bottled Drinking Water	NLRC	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	GAA	50,000.00	50,000.00	-		
Publication Expenses	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA			-		
Printing Expenses	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	50,000.00	50,000.00	-		
Supplies and Materials for the Construction of Tables and Chairs	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	50,000.00	50,000.00	-		

Medical Supplies	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	10,000.00	10,000.00	✓		Based on NEP					
Repairs, Repainting, Maintenance of Various NLRC Offices	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	50,000.00	50,000.00	✓		Based on NEP					
LED Lights	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA					Based on NEP					
Various Plastic Bags	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	2,000.00	2,000.00	✓		Based on NEP					
Furniture and Fixtures for Various Offices	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	872,500.00	872,500.00	✓		Based on NEP					
Use of Photocopiers (payment of consumables)	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	50,000.00	50,000.00	✓		Based on NEP					
Purchase of Law Books	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA					Based on NEP					
Computer Supplies for Data Center	Data Center	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA					Based on NEP					
Sub-Total (17.iii)									1,142,500.00	1,142,500.00								
Goods and Services																		
Total (17.iii)									50,000.00	50,000.00	✓		to be purchased as the need arises					
Grand Total (2019 Projects)									4,784,964.19	4,784,964.19								

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