

2019 INDICATIVE ANNUAL PROCUREMENT PLAN (NLRC RAB 6)

Code (RAB)	Procurement Program/Project	Project Management Office End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (PMP) MOOE	CO	Brief Description
				Adapt/Post of (B/B/E)	Notice of Award	Contract Signing	MOOE					
I. Public Bidding												
	Procurement of Office Supplies	All Employees	Competitive Bidding/Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	292,477.00	292,477.00		
	Procurement of Computer Supplies (Keyboard, Mouse, Flash Drives, UPS, Toners, Ink-Fillers, etc.) and of Electrical Supplies (Lightings, Emergency Lights, etc.)	All Employees	Competitive Bidding/Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	132,560.00	132,560.00		
	Procurement of Desktop Computers	All Employees	Competitive Bidding/Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	9,395.00	9,395.00		
	Procurement of Printers (Epson L865 All-in-one, Epson L360 3-in-1, Epson L120 CIS)	ELA Sulano, LA Nalrate, 3 LAAs, Acting Accountant, Cashier, SCDO, 2	Competitive Bidding/Shopping	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	250,000.00	250,000.00		
	Procurement of Steel Filing Cabinets	ELA Sulano, LA Nalrate, 3 LAAs, Acting Accountant, Cashier, SCDO, 2	Competitive Bidding/Shopping	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	75,000.00	75,000.00		
	Procurement of Office Devices (Fans and Monobloc Chairs)	ADAS, Vg (AR-06), Accountant, Cashier,	Competitive Bidding/Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	66,000.00	66,000.00		
	Procurement of Furnitures and Fixtures	All Employees	Competitive Bidding/Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	1,261,332.00	1,261,332.00		
	Procurement of Motor Vehicles (Toyota Hi-Ace)	RAB 6 and SRAB 6	Competitive Bidding/Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	2,800,000.00	2,800,000.00		
	Repair and Maintenance - Office Equipments	All Employees	Competitive Bidding/Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	20,000.00	20,000.00		
	Repair and Maintenance - ICT Equipments	All Employees	Competitive Bidding/Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	30,000.00	30,000.00		
	Repair and Maintenance - Motor Vehicle	Administrative	Competitive Bidding/Shopping					GAA	10,000.00	10,000.00		
								Total (17.3)	4,978,764.00	4,978,764.00	4,418,332.00	

II. Alternative Methods of Procurement
a. Agency-to-Agency with Other Agencies

Goods and Services							with GSIS; Bas	
Insurance Expense (Motor Vehicle)	Administrative	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	8,000.00	8,000.00	
Fidelity Bond Premiums	Cashier, Supply Officer, Sheriffs	Agency-to-Agency	3rd Quarter	4th Quarter	GAA	15,000.00	15,000.00	
						23,000.00	23,000.00	
b. Direct Contracting/ Direct Contracting under WETI Guidelines								
Goods and Services								
Lease of Office Space	RAB 6 and SRAB 6	Direct Contracting	Monthly	Monthly	GAA	1,607,934.72	1,607,934.72	
Procurement of Postage and Courier Services	Administrative	Direct Contracting	Monthly	Monthly	GAA	800,000.00	800,000.00	
Procurement of Film Ribbons (for Brother 827 Fax Machine)	Administrative	Direct Contracting	Semi-annual	Semi-annual	GAA	1,854.00	1,854.00	
Water Expenses	All Employees	Direct Contracting under WETI Guidelines	Monthly	Monthly	GAA	50,000.00	50,000.00	
Electricity Expenses	All Employees	Direct Contracting under WETI Guidelines	Monthly	Monthly	GAA	1,000,000.00	1,000,000.00	
Telephone Expenses - Landline	All Employees	Direct Contracting under WETI Guidelines	Monthly	Monthly	GAA	150,000.00	150,000.00	
Telephone Expenses - Mobile	ELA Sullano	Direct Contracting under WETI Guidelines	Monthly	Monthly	GAA	30,000.00	30,000.00	
Sub-Total (17.ii.a)							2,031,854.00	2,031,854.00
c. Shopping								
Goods and Services								
Printing and Publication Expense	All Employees	Shopping (b)	CY 2019	CY 2019	GAA			
General Services	All Employees	Shopping (b)	CY 2019	CY 2019	GAA	3,000.00	3,000.00	
						220,000.00	220,000.00	
Sub-Total (17.ii.b)							223,000.00	223,000.00
d. Small Value Procurement								
Goods and Services								
Supply and Delivery of Bottled Drinking Water	All Employees	Small Value Procurement	Monthly	Monthly	GAA	15,000.00	15,000.00	
Sub-Total (17.ii.d)							15,000.00	15,000.00
iii. Various Modes of Procurement depending on Nature, Conditions and Amount								
Goods and Services								
Extraordinary and Miscellaneous Expense	ELA and Arbiters		Monthly	Monthly	GAA	924,000.00	924,000.00	
Gender Awareness Day (GAD)	All Employees		Monthly	Monthly	GAA	288,796.74	288,796.74	
Total (17.iii)							1,212,796.74	1,212,796.74

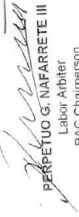
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