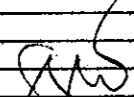

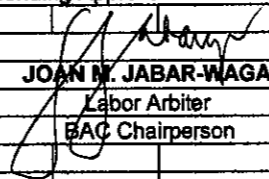
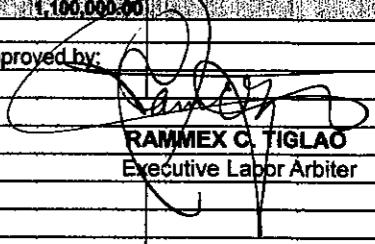


NLRC RAB-X INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2020

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PiP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Public Bidding												
Goods and Services												
	Lease of Office Space for NLRC RAB X	NLRC RAB X	Public Bidding	Monthly	Monthly	Monthly	Monthly	GAA	1,644,400.00	1,644,400.00		includes approved additional fund for the transfer of NLRC RABX Office & SUB
Total (17.I)									1,644,400.00	1,644,400.00		
II. Alternative Methods of Procurement												
a. Agency-to-Agency												
Goods and Services												
	APP CSE 2020	NLRC RAB X	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	304,063.46	304,063.46		Based on NEP Total Budget PS-DBM (to be purchased from through shopping incase on non availability of stocks)
Sub-Total (17.II.a)									2,236,375.00	2,236,375.00		
b. Agency-to-Agency with Other Agencies												
Goods and Services												
	Insurance and Registration (Motor Vehicles)	NLRC RAB X	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	15,000.00	15,000.00		with GSIS/BIR; Based on NEP
	Printing of Accountable Forms and other forms	NLRC RAB X	Agency-to-Agency	CY 2020	CY 2020	CY 2020	CY 2020	GAA	7,000.00	7,000.00		Based on NEP
Sub-Total (17.II.b)									22,000.00	22,000.00		
c. Direct Contracting/ Direct Contracting under WETI Guidelines												
Goods and Services												
	Procurement of Janitorial Services	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	128,160.00	128,160.00		Based on NEP/1 year contract
	Telephone Expense Landline	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	54,000.00	54,000.00		Based on NEP (NLRC RAB X & SUB RAB)
	Telephone Expense-Mobile	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	39,600.00	39,600.00		Based on NEP (NLRC RAB X & SUB RAB)
	Postage and courier service	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	360,000.00	360,000.00		Based on NEP (for Private Courier only due to existing Personal Deliver Services and Post Office)
	Internet Subscription Expense	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	63,964.00	63,964.00		Based on NEP (NLRC RAB X & SUB RAB)
	Various Toners for Copiers	NLRC RAB X	Direct Contracting	CY 2020	CY 2020	CY 2020	CY 2020	GAA	50,000.00	50,000.00		for refill of existing printers/to be procured as the need arises
	Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	70,000.00	70,000.00		Based on NEP
	Water Expenses	NLRC RAB X	Direct Contracting under	Monthly	Monthly	Monthly	Monthly	GAA	40,000.00	40,000.00		Based on NEP
	Electricity Expenses	NLRC RAB X	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	700,000.00	700,000.00		Based on NEP
Sub-Total (17.II.c)									1,605,724.00	1,605,724.00		
d. Shopping												
Goods and Services												

	Office Supplies	NLRC RAB X	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	200,000.00	200,000.00		procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
	Electrical Supplies	NLRC RAB X	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	10,000.00	10,000.00		- Amount includes all budget for Other Supplies and Materials Expenses - Also those supplies that might be charged to Petty Cash Fund
Sub-Total (17.II.d)									210,000.00	210,000.00		
e. Small Value Procurement												
Goods and Services												
	Procurement of NLRC RABX ICT EQUIPMENT	NLRC RAB X	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	150,000.00	50,000.00	100,000.00	Based on NEP
	Newspaper Subscription	NLRC RAB X LA	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	10,000.00	10,000.00		Based on NEP
	Medical Supplies	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	2,500.00	2,500.00		Based on NEP
	Repairs, Repainting, Maintenance of Various NLRC Offices	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	50,000.00	50,000.00		Based on NEP
	LED Lights	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	5,000.00	5,000.00		Based on NEP
	Various Plastic Bags	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	2,000.00	2,000.00		Based on NEP
	Furnitures and Fixtures	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	150,000.00	50,000.00	100,000.00	Based on NEP
	Motor Cycles Vehicles (2)	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	200,000.00		200,000.00	Based on NEP(for the use of NLRC RABX & SUB RABX)
	Air-Condition	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	700,000.00		700,000.00	Based on NEP (NLRC RAB X & SUB RAB)
	Supplies and Materials for the Construction of Storage Room	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	120,000.00	120,000.00		Based on NEP
	Use of Photocopiers (payment of consumables)	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	30,000.00	30,000.00		Based on NEP
Sub-Total (17.II.e)									1,269,500.00	269,500.00	1,000,000.00	
III. Various Modes of Procurement depending on Nature, Conditions and Amount												
Goods and Services												
	Various Ink Carriage and Toners	NLRC RAB X	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	196,800.00	196,800.00		to be purchased as the need arises
Total (17.III)									196,800.00	196,800.00		
Grand Total (2019 Projects)									7,084,799.00	6,084,799.00	1,000,000.00	
Prepared by:	Certified True and Correct:			Recommending Approval:				Approved by:				
												
NORHAYATI D. GOLING Supply Officer/BAC Secretariat	AMOR LEA O. UA-O Administrative Officer V			JOAN M. JABAR-WAGA Labor Arbiter BAC Chairperson				RAMMEX C. TIGLAO Executive Labor Arbiter				