

RAB-CAR INDICATIVE ANNUAL PROCUREMENT PLAN for FY2020

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Adv/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Public Bidding Goods and Service												
NOT APPLICABLE												
II. Alternative Methods of Procurement												
a. Agency-to-Agency with Procurement Service												
	APP CSE 2020	NLRC-RAB-CAR	Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GAA	18,737.75	224,853.00	7 DBM	Total Budget for DBM PS (to be purchased from through Shopping (b) in case on non-availability of stocks)/Based on NEP
Sub-Total (17.II.a)									18,737.75			
b. Agency-to-Agency with Other Agencies Goods and Services												
		NLRC-RAB-CAR	Agency-to-Agency					GAA				w/ GSIS ; Based on NEP
Sub-Total (17.II.b)									-			
c. Direct Contracting/ Direct Contracting under WETI Guidelines Goods and Services												
	1. ELECTRICITY	NLRC-RAB-CAR	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	3,166.66	38,000.00		Based on NEP
	2. Water Expenses	NLRC-RAB-CAR	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	1,500.00	18,000.00		Based on NEP
	3. Telephone-Landline	NLRC-RAB-CAR	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	3,583.33	43,000.00		Based on NEP
	4. Rental of Manongdo Building	NLRC-RAB-CAR	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	66,560.00	798,600.00		
	5. Telephone-Mobile	NLRC-RAB-CAR	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	958.33	11,500.00		Based on NEP
Sub-Total (17.II.c)												
d. Shopping Goods and Services												
	1. Office Supplies	NLRC-RAB-CAR	Shopping (b)	Monthly	Monthly	Monthly	Monthly	GAA	6,223.75	74,685.00		procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
	2. Office Equipment & Accessories	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	100,000.00	100,000.00		Based on NEP
	3. Cleaning Equipment & Supplies	NLRC-RAB-CAR	Shopping (b)	Monthly	Monthly	Monthly	Monthly	GAA	1,619.58	19,435.00		Based on NEP
	4. Lighting & Fixtures & Accessories	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	3,600.00	3,600.00		Based on NEP
	5. Furnitures	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	188,300.00	188,300.00		

6. Sound System, Amplifier Speaker	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	20,000.00	20,000.00		
7. Computer Supplies	NLRC-RAB-CAR	Shopping (b)	Quarterly	Quarterly	Quarterly	Quarterly	GAA	14,325.00	57,300.00		Based on NEP
8. Other Supplies & Materials	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	7,500.00	7,500.00		
8. Common ICT Equipment	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	802,200.00	802,200.00		Based on NEP
9. T-Shirt w/ NLRC RAB-CAR Logo (Women's Month/NLRC Week/DOLE Anniversary)	NLRC-RAB-CAR	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	GAA	50,700.00	50,700.00		Based on NEP

e. Small Value Procurement

Goods and Services

1. Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	Small Value Procurement	QRTLY	QRTLY	QRTLY	QRTLY	GAA	50,000.00	50,000.00		Based on NEP
2. Bottled Drinking Water for 1 Year	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	1,000.00	12,000.00		Based on NEP
3. Printing & Publication Services	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	12,500.00	12,500.00		Based on NEP
4. Subscription of Newspaper for One (1) year	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	466.66	5,600.00		Based on NEP
5. Subscription of Skycable for One (1) year	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	660.00	7,920.00		Based on NEP
6. Postage & Courier Services	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	11,166.66	134,000.00		Based on NEP
7. Repair & Maintenance of Office Equipment	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	916.66	11,000.00		Based on NEP
8. Accountable Form	NLRC-RAB-CAR	Small Value Procurement	QRTLY	QRTLY	QRTLY	QRTLY	GAA	2,100.00	2,100.00		Based on NEP
9. Repair & Maintenance of ICT Equipment	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	30,000.00	30,000.00		Based on NEP
10. Repair & Maintenance Furnitures and Fixtures	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	20,000.00	20,000.00		Based on NEP
11. Fuel, Oil & Lubricants	NLRC-RAB-CAR	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	11,000.00	11,000.00		Based on NEP
TRAININGS/SEMINARS/GOV'T. EVENTS & ACTIVITIES											
1. Women's Months Celebration & GAD Activities (Meals & Snacks)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	11,000.00	11,000.00		Based on NEP
2. COA Exit Conference (Snack Only)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	1,800.00	1,800.00		Based on NEP
3. Supervisory Development Course Tracks 1&2 (Registration Fee)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	6,000.00	6,000.00		Based on NEP
4. Induction Program for Newly Appointed Officials cum Orientation on Administrative Matters for RAB-CAR Officials & Employees (Meals & Snacks)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	4,200.00	4,200.00		Based on NEP
5. RA 6713: Code of Conduct & Ethical Standards for Public Officials & Employees (Meals & Snacks/Honorarium)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	14,500.00	14,500.00		Based on NEP
6. Labor Standards Orientation cum NLRC Week Celebration (Meals & Snacks/Venue)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	39,500.00	39,500.00		Based on NEP
7. NLRC-RAB-CAR 2020 Year-End Performance Assessment (Meals & Snacks/Venue)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	17,500.00	17,500.00		Based on NEP
8. Leave Administration & Pre-Retirement Seminar and Benefit (Meals & Snacks/Honorarium)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	17,500.00	17,500.00		Based on NEP
9. Records Management (Meals & Snacks/Honorarium)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	35,000.00	35,000.00		Based on NEP
10. DOLE Seminars/Activities-DOLE Anniversary (Meals & Snacks)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	5,000.00	5,000.00		Based on NEP
11. Government Procurement Laws (Meals & Snacks/Honorarium)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	35,000.00	35,000.00		Based on NEP
12. Capacity Dev't. Team Bldg. of NLRC-RAB-CAR (Meals, snacks, venue, Honorarium)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	40,500.00	40,500.00		Based on NEP
13. Stress & Time Management in the Workplace (Meals & Snacks/Honorarium/Venue)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	20,000.00	20,000.00		Based on NEP
14. Annual Physical/ Medical Examination	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	60,000.00	60,000.00		Based on NEP
15. GAD Sensitivity Training (Meals & Snacks/Honorarium)	NLRC-RAB-CAR	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	GAA	20,000.00	20,000.00		Based on NEP

Sub-Total (17.11.e)

467,309.98

3,081,293.00

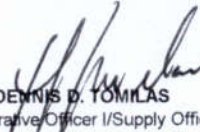
III. Various Modes of Procurement depending on Nature, Conditions and Amount

Goods and Services

Grand Total Projectsoff 2020								-	3,081,293.00		
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Reviewed/Prepared by BAC Secretariat:

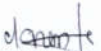
I certify that I have reviewed this APP & it is consolidated
in accordance with the submitted PPMPs.


DENNIS D. TOMILAS
Administrative Officer I/Supply Officer I

Date

Reviewed by Budget Division:

I certify that I have reviewed this APP accordance with
the Monthly Cash Program/ National Expenditure Program.


ATHANASIA C. VICENTE
Acting Accountant/ Fiscal Examiner

Date

Recommending Approval Central BAC:

I certify that I have reviewed this APP & it is recommended for approval.


ALBERT MAGNO L. CORTEZ
Administrative Officer VI/BAC Member

Date

Approved:

I certify that I have reviewed this APP & is recommended for approval.

Approved By:

ATTY. MALCOM P. BACUSO
OIC-Executive Labor Arbiter