

NATIONAL LABOR REGULATIONS COMMISSION
INDICATIVE ANNUAL PROCUREMENT PLAN NON-CSE 2020 (RAB XIII)

Code PAP	PROCUREMENT PROGRAM / PROJECT	PMO End User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity			Source of Funds	Total	Estimated Budget (PHP)		CO	Remarks (brief description of Program or Project)
				Add/Post of TB/REL	Sub/Open of Bids	Notice of Awards			Contract Signing	MOOE		
a. Shopping/Goods and Services												
	Printing of Accountable Forms & Others	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	15,000.00		15,000.00		Based On NEP
	Purchase of Fuel, Oil and Lubricants	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	24,000.00		24,000.00		Based On NEP
	Purchase of other supplies and materials for Construction Tables/Cabinets, electrical and division for LA's room	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	50,000.00		50,000.00		Based On NEP
	Telephone, Mobile (including the provision of cellcards for the NLRC officials and authorized employees for CY	NLRC	Shopping	Monthly	Monthly	Monthly	GAA	40,000.00		40,000.00		Based On NEP
	Repair and Maintenance of equipment of various NLRC Offices	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	15,000.00		15,000.00		Based On NEP
	Office Equipment	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	116,500.00		116,500.00		Based On NEP
	Computer Equipment and Accessories	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	115,850.00		115,850.00		Based On NEP
	2020 Year - End Performance Assessment & Corplanning Exercises (Lodging, Food & Travel Expenses)	NLRC	Shopping	4th Quarter 2019	4th Quarter 2019	4th Quarter 2019	GAA	30,000.00		30,000.00		Charge to Training Expense
	Labor day Celebration (Uniform and Meals)	NLRC	Shopping	2nd Quarter 2019	2nd Quarter 2019	2nd Quarter 2019	GAA	20,000.00		20,000.00		Charge to Training Expense
	Hosting of DOLE RCC Meeting	NLRC	Shopping	as scheduled by DOLE	as Scheduled by DOLE	as Scheduled by DOLE	GAA	15,000.00		15,000.00		Charge to Training Expense
	Civil Service Month	NLRC	Shopping	3rd Quarter 2019	3rd Quarter 2019	3rd Quarter 2019	GAA	3,000.00		3,000.00		Charge to Training Expense
	Family Day (meals, Accommodation, Supplies)	NLRC	Shopping	3rd Quarter 2019	3rd Quarter 2019	3rd Quarter 2019	GAA	50,000.00		50,000.00		Charge to Training Expense
	DOLE Anniversary Celebration	NLRC	Shopping	3rd Quarter 2019	3rd Quarter 2019	3rd Quarter 2019	GAA	15,000.00		15,000.00		Charge to Training Expense
	Staff development Program	NLRC	Shopping	CY 2019	CY 2019	CY 2019	GAA	45,000.00		45,000.00		Charge to Training Expense
	WOMENS MONTH CELEBRATION AND GAD ACTIVITIES (Food/Honorarium)	NLRC	Shopping	1st & 4th Quarter 2019	1st & 4th Quarter 2019	1st & 4th Quarter 2019	GAA	50,000.00		50,000.00		Charge to Training Expense
	COA EXIT CONFERENCE (Food/Honorarium)	NLRC	Shopping	2nd Quarter 2019	2nd Quarter 2019	2nd Quarter 2019	GAA	5,000.00		5,000.00		Charge to Training Expense
	TEAM BUILDING SEMINAR (Lodging, Food, Honorarium & Travel Expenses)	NLRC	Shopping	2nd Quarter 2019	2nd Quarter 2019	2nd Quarter 2019	GAA	85,000.00		85,000.00		Charge to Training Expense
	ORIENTATION ON VALUES, ETHICS, AND BASIC CUSTOMER SKILLS (FOOD/HONORARIUM)	NLRC	Shopping	2nd Quarter 2019	2nd Quarter 2019	2nd Quarter 2019	GAA	15,000.00		15,000.00		Charge to Training Expense
	LABOR RELATIONS WEEK (Food/Supplies)	NLRC	Shopping	4th Quarter 2019	4th Quarter 2019	4th Quarter 2019	GAA	20,000.00		20,000.00		Charge to Training Expense
	18 DAY CAMPAIGN AGAINST VAW	NLRC	Shopping	4th Quarter 2019	4th Quarter 2019	4th Quarter 2019	GAA	5,000.00		5,000.00		Charge to Training Expense
	DOLE SEMINARS/ACTIVITIES (SPORTS/TEST/DOLE ANNIVERSARY/SEMINARS)	NLRC	Shopping	as scheduled by DOLE	as Scheduled by DOLE	as Scheduled by DOLE	GAA	15,000.00		15,000.00		Charge to Training Expense

Code PAF	PROCUREMENT PROGRAM / PROJECT	P/MO End User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (P/MO)		Remarks (Brief description of Program of Project)
				Add/Past of TB/REI	Sub/Open of Bids	Notice of Awards	Contract Signing			MOOE	CO	
c. Agency-to-Agency with Other Agencies Goods and Services												
	Taxes, Duties and Licenses	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	3,000.00	3,000.00		Based On NEP
	Fidelity Bond	NLRC	Agency-to-Agency	3rd Quarter 2019	3rd Quarter 2019	3rd Quarter 2019	3rd Quarter 2019	GAA	64,350.00	64,350.00		Based On NEP
	Insurance and Registration (PPE and Motor Vehicle)	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	13,755.88	13,755.88		Based On NEP
d. Direct Contracting/Direct Contracting under WETT Guidelines Goods and Services												
	Provision of Courier Services for 1 year		Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	GAA	420,000.00	420,000.00		Based On NEP
	Supply and Delivery of Drinking Water for 1 year		Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	GAA	15,000.00	15,000.00		Based On NEP
	Subscription of Newspaper for 1 year		Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	GAA	7,128.00	7,128.00		Based On NEP
	Electricity expenses		Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	240,000.00	240,000.00		Based On NEP
	Water expenses		Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	12,000.00	12,000.00		Based On NEP
	Telephone, Landline		Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	10,000.00	10,000.00		Based On NEP
	Internet Subscription		Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	42,000.00	42,000.00		Based On NEP
	Repair and Preventive Maintenance of Motor Vehicles		Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	GAA	15,000.00	15,000.00		Based On NEP
	Lease of Office Space /Quarters Allowance for ELA		Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	579,722.88	579,722.88		Based On NEP
	Ink Cartridges for Copier/ Printer		Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	41,256.00	41,256.00		Based On NEP
Grand Total									2,212,562.76			
<p>Reviewed/Prepared by BAC Secretariat: <i>EXPEDITO G. MENDOZA</i> BAC Chairman <i>MACBETH G. FAMILDES</i> Vice-Chairman EDWIN G. MANILAAG Member ALMAYRA J. RODRIGUEZ Member GRETIA B. BRISMANANTE BAC Secretariat Head Date: September 24, 2019</p>				<p>Reviewed by Budget Division: ALMAYRA J. RODRIGUEZ Administratively Officer II Date: September 24, 2019</p>				<p>Approved: <i>EVE QUIEL M. DAYOT III</i> Executive Labor Arbiter Date: September 24, 2019</p>				
<p>I certify that I have reviewed this AFP and its consolidated accounts with the submitted P/MBs</p>				<p>I certify that I have reviewed this AFP accounts with the Monthly Cash Program National Expenditure Program</p>				<p>I certify that I have reviewed this AFP and its recommended for approval</p>				