

## 2020 INDICATIVE ANNUAL PROCUREMENT PLAN (NLRC RAB IV)

Code (PAP)	Procurement Program/Project	Project Management Officer/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total		Estimated Budget (PHP)		CO	Remarks (brief description of Program/Project)
				Adm/Post or I/R/EI	Sub/Open of Bids	Notice of Award	Contract Signing				MOOE			
<b>I. Public Bidding</b>														
<b>Goods and Services</b>														
	Procurement of Janitorial Services	NLRC	Public Bidding	4th Quarter FY 2020	4th Quarter FY 2020	4th Quarter FY 2020	GAA	160,000.00		160,000.00				PROVISION OF 1 Janitorial attendant
	Procurement of Security Services	NLRC	Public Bidding	4th Quarter FY 2020	4th Quarter FY 2020	4th Quarter FY 2020	GAA	-		-				Provision of 2 Security officer
	Supply, Installation, Commissioning and Testing of a 60 Mbps Direct Internet Services	NLRC	Public Bidding	4th Quarter FY 2020	4th Quarter FY 2020	4th Quarter FY 2020	GAA	100,000.00		100,000.00				Based on NEP (Central Office, Commission Proper and NCR)/1 year contract
	Procurement of Courier Services	NLRC	Public Bidding	4th Quarter FY 2020	4th Quarter FY 2020	4th Quarter FY 2020	GAA	1,500,000.00		1,500,000.00				Based on NEP for Private Courier only due to existing Personal Deliver Services and Post Office)
<b>Total (17.I)</b>								<b>1,760,000.00</b>		<b>1,760,000.00</b>				
<b>II. Alternative Methods of Procurement</b>														
<b>a. Agency-to-Agency with Procurement Service</b>														
	APP CSE 2020	NLRC	Agency-to-Agency	Quarterly	Quarterly	Quarterly	GAA	371,084.48		371,084.48				Total Budget for DBM PS (to be purchased from through Shopping (b) in case on non-availability of stocks)/Based on NEP
<b>Sub-Total (17.II.a)</b>								<b>371,084.48</b>		<b>371,084.48</b>				
<b>b. Agency-to-Agency with Other Agencies</b>														
<b>Goods and Services</b>														
	Insurance and Registration (Plant, Property & Equipment and Motor Vehicles)	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	GAA	10,000.00		10,000.00				with GSIS/BR: Based on NEP
<b>Sub-Total (17.II.b)</b>								<b>10,000.00</b>		<b>10,000.00</b>				
<b>c. Direct Contracting/ Direct Contracting under WETI Guidelines</b>														
<b>Goods and Services</b>														
	Lease of Office Space for NLRC and NCR RAB	NLRC	Direct Contracting	Monthly	Monthly	Monthly	GAA	2,400,000.00		2,400,000.00				includes additional fund/request for the transfer of NLRC RAB IV office.
	Maintenance of NLRC Motor Vehicles	NLRC	Direct Contracting	Monthly	Monthly	Monthly	GAA	35,000.00		35,000.00				Based on NEP
	Water Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	GAA	40,000.00		40,000.00				Based on NEP
	Electricity Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	GAA	720,000.00		720,000.00				Based on NEP
<b>Sub-Total (17.II.c)</b>								<b>3,195,000.00</b>		<b>3,195,000.00</b>				

d. Shopping											
Goods and Services											
	NLRC	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA			
Office Supplies	NLRC	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA			
Electrical Supplies	NLRC	Shopping (b)	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA	50,000.00	50,000.00	
Sub-Total (17.II.d)									50,000.00	50,000.00	
e. Small Value Procurement											
Goods and Services											
	NLRC	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA			
Repairs, Repainting, Maintenance of Various NLRC Offices	NLRC	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA	100,000.00	100,000.00	
Furnitures and Fixtures for Various Offices	NLRC	Small Value Procurement	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA	100,000.00	100,000.00	
Sub-Total (17.II.e)									200,000.00	200,000.00	100,000.00
III. Various Modes of Procurement depending on Nature, Conditions and Amount											
Goods and Services											
	NLRC	Small Value Procurement/Agency-to-Agency	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA			
Various Ink Cartridge and Toners	NLRC	Small Value Procurement/Agency-to-Agency	CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	GAA	180,000.00	180,000.00	
Total (17.III)									180,000.00	180,000.00	
Grand Total (2019 Projects)									5,765,084.48	5,766,084.48	500,000.00

Prepared by:

  
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 Executive Labor Arbiter/ BAC Chairman

to be purchased as the need arises

procurement of NON CSE  
 - Based on NEP  
 -Amount includes all budget for all kinds/types of Office Supplies  
 -Also those supplies that might be charged to Petty Cash Fund

Based on NEP

Additional Budget for Capital Outlay to defray expenses for activities under Labor Arbitration Program