





2019 ANNUAL PROCUREMENT PLAN NON-CSE (NLRC - 7TH DIVISION)

Code PAP	PROCUREMENT PROGRAM/PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program of Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Awards	Contract Signing		Total	MOOE	CO	
<b>I. Public Bidding</b>												
<b>Goods and Services</b>												
<b>II. Alternative Method of Procurement</b>												
<b>a. Agency-to-Agency with Procurement Service</b>												
<b>Sub-Total (I.a.)</b>									<b>0.00</b>	<b>0.00</b>		
<b>b. Agency-to-Agency with Other Agencies</b>												
<b>Goods and Services</b>												
	Taxes, Duties and Licenses/Insurance Expense (Building & Vehicle)	NLRC-7th	Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	GAA	340,000.00	340,000.00		With GSIS, Based on NEP
<b>Sub-Total (I.b.)</b>									<b>340,000.00</b>	<b>340,000.00</b>		
<b>c. Direct Contracting/Direct Contracting Under WETI Guidelines</b>												
<b>Goods and Services</b>												
	Lease of Office Space	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	2,600,000.00	2,600,000.00		Based on NEP
	Rental of Storage Space for one (1) year	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	50,000.00	50,000.00		Based on NEP
	Repair and Preventive Maintenance of Motor Vehicles	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	450,000.00	450,000.00		Based on NEP
	Electricity Services	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	1,000,000.00	1,000,000.00		Based on NEP
	Telephone, Landline	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	200,000.00	200,000.00		Based on NEP
	Telephone, Mobile (including the provisions of cellcards for the NLRC officials and authorized employees for CY 2019)	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	150,000.00	150,000.00		Based on NEP

Internet Subscription	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	120,000.00	120,000.00		Based on NEP	
Provision for General Services	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	500,000.00	500,000.00		Based on NEP	
Provision of Security Services	NLRC-7th	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	300,000.00	300,000.00		Based on NEP	
<b>Sub-Total (I.I.C.)</b>								<b>5,370,000.00</b>	<b>5,370,000.00</b>			
<b>d. Shopping</b>												
<b>Goods and Services</b>												
								<b>Sub-Total (I.I.C.)</b>	<b>0.00</b>	<b>0.00</b>		
<b>e. Small Value Procurement</b>												
<b>Goods and Services</b>												
Provision of Courier Services for one (1) year	NLRC-7th	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	1,000,000.00	1,000,000.00		Based on NEP	
Supply and Delivery of Drinking Water for one (1) year	NLRC-7th	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	50,000.00	50,000.00		Based on NEP	
Subscription of Newspaper for one (1) year	NLRC-7th	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	50,000.00	50,000.00		Based on NEP	
Purchase of I.T. Equipment	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			2,085,000.00	Based on NEP	
Purchase of Office Equipment	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			1,500,000.00	Based on NEP	
Purchase of Office Supplies	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	1,000,000.00	1,000,000.00		Based on NEP	
Purchase of Furniture & Fixtures	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			600,000.00	Based on NEP	
Purchase of Communication Equipment	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			500,000.00	Based on NEP	
Purchase of Medicines	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	12,000.00	12,000.00		Based on NEP	
Purchase of other supplies and materials for construction of tables and cabinets	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	300,000.00	300,000.00		Based on NEP	
Repairs and Maintenance of I.T. Equipment	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	500,000.00	500,000.00		Based on NEP	
Repairs and Maintenance of Office Equipment	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	150,000.00	150,000.00		Based on NEP	
Repairs and Maintenance of Furniture & Fixtures	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	100,000.00	100,000.00		Based on NEP	
Repairs and Maintenance of Communication Equipment	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	100,000.00	100,000.00		Based on NEP	
Repairs, Repainting, Maintenance, Materials for the Partitioning and Refurbishing of the office	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	500,000.00	500,000.00		Based on NEP	

Printing of Accountable Forms & Others	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	15,000.00	15,000.00		Based on NEP
Trainings & Seminars (Lodging & Food/ Training Fees & Travel Expenses)	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	330,000.00	330,000.00		Based on NEP
Legal Services Fee	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	10,000.00	10,000.00		Based on NEP
Other Professional Fees	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	150,000.00	150,000.00		Based on NEP
Bank Charges	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	3,000.00	3,000.00		Based on NEP
Procurement of customized T-shirt in celebration of the following: Women's Month/Labor Day/DOLE Anniversary/ NLRC Week	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	80,000.00	80,000.00		Based on NEP
2019 Year-End Assessment and Corpplaning Activities (Lodging, Honorarium & Food Supplies)	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	300,000.00	300,000.00		Based on NEP
Women's Month Celebration and GAD Activities (Lodging, Honorarium & Food Supplies)	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	500,000.00	500,000.00		Based on NEP
COA Exit Conference (Food & Supplies)	NLRC-7th	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	5,000.00	5,000.00		Based on NEP
<b>Sub-Total (I.I.e.)</b>								<b>5,155,000.00</b>	<b>5,155,000.00</b>	<b>4,685,000.00</b>	

<p><b>Reviewed/Prepared by BAC Secretariat:</b> I certify that I have reviewed this APP in accordance with the PPMs.</p> <p style="text-align: center;"> <b>LUCHE P. RUBIO</b> Administrative Assistant V/ BAC Secretariat</p> <p>Date: <u>January 8, 2019</u></p>	<p><b>Reviewed by Budget Division:</b> I certify that I have reviewed this APP in accordance with the National Expenditure Program.</p> <p style="text-align: center;"> <b>GINA P. YLANAN</b> Administrative Aide VI/Acting Accountant</p> <p>Date: <u>January 8, 2019</u></p>	<p><b>Recommending Approval BAC:</b> I certify that I have reviewed this APP and it is recommended for approval.</p> <p style="text-align: center;"> <b>SEGUNDINO B. CENIZA, JR.</b> Board Secretary IV/BAC Chairman</p> <p>Date: <u>January 8, 2019</u></p>	<p style="text-align: center;"><b>Approved:</b> I certify that I have reviewed this APP and it is recommended for approval.</p> <p style="text-align: center;"> <b>VIOLETA ORTIZ-BANTUG</b> Presiding Commissioner, NLRC - 7th Division</p> <p>Date: <u>January 8, 2019</u></p>
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