

**2019 ANNUAL PROCUREMENT PLAN NON-CSE (NLRC RAB VII, Sub-RAB VII and Extension Office)**

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Pwf)			Remarks (brief description of Program/Project)
				Adm/Post of IB/PEI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>I. Public Bidding</b>												
<b>Goods and Services</b>												
	Renovation of NLRC RAB VII	NLRC	Public Bidding					GAA	1,848,522.68	1,848,522.68		
<b>Total (17.i)</b>									<b>1,848,522.68</b>	<b>1,848,522.68</b>		
<b>II. Alternative Methods of Procurement</b>												
<b>a. Agency-to-Agency with Procurement Service</b>												
<b>Sub-Total (17.ii.a)</b>												
<b>b. Agency-to-Agency with Other Agencies</b>												
<b>Goods and Services</b>												
	Taxes, Duties and Licenses/Insurance Expense (Building & Vehicle)	NLRC	Agency-to-Agency					General fund	14,000.00	14,000.00		
	Fidelity Bonds	NLRC	Agency-to-Agency					General fund and Execution Fund	30,000.00	30,000.00		
	Provision of Courier Services-Phil Postal	NLRC	Agency-to-Agency					GAA	887,000.00	887,000.00		
<b>Sub-Total (17.ii.b)</b>									<b>931,000.00</b>	<b>931,000.00</b>		
<b>c. Direct Contracting/ Direct Contracting under WETI Guidelines</b>												
<b>Goods and Services</b>												
	Provision of Courier Services-WWW Express		Direct Contracting					General fund and Execution Fund	96,000.00	96,000.00		
	Supply and Delivery of Bottled Drinking Water for 1 year		Direct Contracting					General fund	50,000.00	50,000.00		
	Subscription of Newspaper for NLRC RAB VII for 1 year		Direct Contracting					General fund	2,016.00	2,016.00		
	Electricity Services		Direct Contracting					General fund	880,000.00	880,000.00		
	Water Services		Direct Contracting					General fund	50,000.00	50,000.00		
	Telephone, Landline, Internet Subscription		Direct Contracting					General fund	150,000.00	150,000.00		
	Leased of Office Building		Direct Contracting					General fund	2,037,000.00	2,037,000.00		
<b>Sub-Total (17.ii.c)</b>									<b>3,265,016.00</b>	<b>3,265,016.00</b>		
<b>d. Shopping</b>												
<b>Goods and Services</b>												
<b>Sub-Total (17.ii.d)</b>												

e. Small Value Procurement

Goods and Services


Purchase of PPE (Computers, printers, Airconditioning Unit, Steel Cabinet)	Small Value Procurement					General fund	250,000.00		250,000.00	
Purchase of Various Computer Software (MS Office, Software, Anti-Virus)	Small Value Procurement					General fund	75,000.00		75,000.00	
Provision of Janitorial Services-Dumaguete City	Small Value Procurement					General fund	9,600.00	9,600.00		
Purchase of Accountable Forms	Small Value Procurement					General fund	6,000.00	6,000.00		
Local travels for the operations (serving summons, notices, etc), attending seminars, and conducting Pre Execution conferences to respective Sub RBAs	Small Value Procurement					General fund and Execution Fund	158,000.00	158,000.00		
Purchase of Fuel, Oil and Lubricants	Small Value Procurement					General fund	5,000.00	5,000.00		
NLRC training and seminars	Small Value Procurement					General fund and Execution Fund	85,000.00	85,000.00		
Purchase of food supplies for various NLRC activities	Small Value Procurement					General fund	35,000.00	35,000.00		
Purchase of other supplies and materials for Construction & Mimeographing Services	Small Value Procurement					General fund	10,000.00	10,000.00		
Telephone, Mobile (including the provision of cellcards for the NLRC officials and authorized employees for CY 2017)	Small Value Procurement					General fund	27,500.00	27,500.00		
Repair and Maintenance of Motor Vehicles	Small Value Procurement					General fund	36,000.00	36,000.00		
Other Professional Services - JO	Small Value Procurement					General fund and Execution Fund	15,000.00	15,000.00		
Repair and Maintenance of various NLRC Offices	Small Value Procurement					General fund	243,000.00	243,000.00		
Repair and Maintenance of equipment of various NLRC	Small Value Procurement					General fund	15,000.00	15,000.00		
Procurement of customized T-Shirt in celebration of the NLRC TEAM BUILDING SEMINAR (Lodging & Food/Honorarium/Supplies & Travel Expense)	Small Value Procurement					General fund	35,000.00	35,000.00		
WOMEN'S MONTH CELEBRATION AND GAD ACTIVITIES (Food/Honorarium/Supplies)	Small Value Procurement					General fund	23,500.00	23,500.00		
CSC SEMINARS/ACTIVITIES/HRMO CONVENTION (Lodging & Food/Training fee & Travel Expense)	Small Value Procurement					General fund and Execution Fund	35,000.00	35,000.00		
							25,000.00	25,000.00		
							45,000.00	45,000.00		

DOLE SEMINARS/ACTIVITIES (SPORTSFEST/DOLE ANNIVERSARY/SEMINARS) (Food/Registration/Training Fee/Supplies)		Small Value Procurement					General fund	75,000.00	75,000.00		
Sub-Total (17.ii.e)								1,208,600.00	883,600.00	325,000.00	

**III. Various Modes of Procurement depending on Nature, Conditions and Amount**


Goods and Services											
Various Ink Cartridge and Toners	NLRC	Small Value Procurement/A geny-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	GAA	20,000.00	20,000.00		to be purchased as the need arises
Total (17.iii)								20,000.00	20,000.00		
Grand Total (2019 Projects)								7,271,138.68	6,948,138.68	325,000.00	

Reviewed/Prepared by BAC Secretariat:  
I certify that I have reviewed this APP and it is consolidated in accordance with the submitted PPMP.

  
**MARVIN S. CORTLING**  
Admin Officer / Supply Officer


Date: 1/11/19

Reviewed by Budget Division:  
I certify that I have reviewed this APP accordance with the Monthly Cash Program/National Expenditure Program.

  
**JAYLORI P. LICAYAN**  
Admin Officer / Accountant

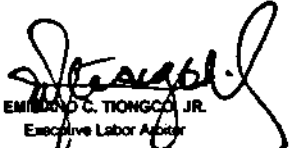
Date: \_\_\_\_\_

Recommending Approval Central BAC:  
I certify that I have reviewed this APP and it is recommended for Approval.

  
**LYKA C. ARCEO**  
Admin Officer V

Date: \_\_\_\_\_

Approved:  
I certify that I have reviewed this APP and it is recommended for Approval.

  
**EMUNDO C. TIONGCO, JR.**  
Executive Labor Officer

Date: \_\_\_\_\_