

NATIONAL LABOR RELATIONS COMMISSION
ANNUAL PROCUREMENT PLAN FOR FS 2017

Code PAF	PROCUREMENT PROGRAM / PROJECT	PMO Emp. User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (P/P)	CO	Remarks (brief description of Program or Project)
				Advert of BURET	Sum/ Open of Bids	Notice of Awards	Contract Signing					
A. GOODS AND SERVICES												
1	Provision of Courier Services for 1 year		Direct Contracting	THRU JRS EXPRESS FOR RAB KORONADAL & SRAB GENSAN, LIBCAP FOR SRAB						197,000.00		
2	Purchase of Office Supplies		Small Value	JANUARY 2017, JULY 2017	JANUARY 2017, JULY 2017	JANUARY 2017, JULY 2017	JANUARY 2017, JULY 2017			141,000.00		
3	Printing of Accountable Forms		Small Value	JANUARY 2017, JANUARY 2017, MAY 2017, JULY 2017	JANUARY 2017, JANUARY 2017, MAY 2017, JULY 2017	JANUARY 2017, JANUARY 2017, MAY 2017, JULY 2017	JANUARY 2017, JULY 2017			3,000.00		
4	Purchase of airline tickets for local travels to various NLRC Offices		Small Value Procurement	THRU PA GASOLINE STATION						40,000.00		
5	Purchase of Fuel, Oil and Lubricants (Building & Vehicle)		Direct Contracting	THRU GISIS & BIR						30,000.00		
6	Taxes, Duties and Licenses/Insurance Expense (Building & Vehicle)		Direct Contracting							2,000.00		
7	Electricity Services		Direct Contracting	THRU SOCOTECO I for NLRC RAB 12 KORONADAL, SOCOTECO II for NLRC SRAB XII, GENERAL SANTOS CITY and COLIGHT for NLRC SRAB XII COTABATO CITY						259,000.00		
8	Water Services		Direct Contracting	THRU GENERAL SANTOS WATER DISTRICT						18,000.00		
9	Telephone, Landline		Direct Contracting	THRU PLDT and MARBEL TELEPHONE SYSTEM, INC.						63,000.00		
10	Internet Subscription		Direct Contracting	THRU PLDT AND SMART						13,000.00		
11	Lease of Building		Direct Contracting	THRU JYC BUILDING FOR RAB KORONADAL, THRU SOYAO FOR SRAB COTABATO AND THRU RD REALTY FOR SRAB GENSAN						817,000.00		
12	Leased of Venue for various NLRC training, seminars and activities		Small Value Procurement	MAY 2017, SEPTEMBER 2017, DECEMBER 2017	MAY 2017, SEPTEMBER 2017, DECEMBER 2017	MAY 2017, SEPTEMBER 2017, DECEMBER 2017	MAY 2017, SEPTEMBER 2017, DECEMBER 2017			15,000.00		
13	Purchase of food supplies for various NLRC activities		Small Value Procurement	MARCH, MAY, JULY, SEPTEMBER, NOVEMBER AND DECEMBER 2017	MARCH, MAY, JULY, SEPTEMBER, NOVEMBER AND DECEMBER 2018	MARCH, MAY, JULY, SEPTEMBER, NOVEMBER AND DECEMBER 2017	MARCH, MAY, JULY, SEPTEMBER, NOVEMBER AND DECEMBER 2017			20,000.00		
14	Repair and Maintenance of Motor Vehicles		Direct Contracting							4,000.00		
15	Repair and Maintenance of various NLRC Offices		Small Value Procurement							8,000.00		
16	Repair and Maintenance of equipment of various NLRC Offices		Small Value Procurement							8,000.00		
17	Repair and Maintenance of ICT equipment of various NLRC Offices		Small Value Procurement							4,000.00		
18	Travelling Expense for COA Mid-Year Assessment Activities & Planning Conference		Small Value Procurement							45,000.00		
19	Procurement of customized T-Shirt in celebration of the NLRC Week		Small Value Procurement	4TH QUARTER	4TH QUARTER	4TH QUARTER	4TH QUARTER			15,000.00		

Code P&P	PROCUREMENT PROGRAM / PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity			Source of Funds	Total	Estimated Budget (PHP)		Remarks (brief description of Program or Project)
				Addr/Port of I/BI/RI	Sub/Open of Bids	Notice of Awards			Contract Signing	MOOE	
B. ACTIVITIES & TRAINING PLANS											
20	WOMENS MONTH CELEBRATION AND GAD ACTIVITIES (Food/Honorarium/Supplies)		Small Value Procurement		1st and 3rd Quarter				35,000.00		
21	CAPABILITY-BUILDING SEMINAR FOR BAC MEMBERS ON PROCUREMENT (Food/Honorarium/Supplies)		Small Value Procurement		1st Quarter				15,000.00		
22	COA EXIT CONFERENCE (Food/Honorarium/Supplies)		Small Value Procurement		1st Quarter				2,000.00		
23	TEAM BUILDING SEMINAR (Lodging & Food/Honorarium/Supplies & Travel Expense)		Small Value Procurement		2nd Quarter				15,000.00		
24	ENHANCEMENT TRAINING ON SEMA FOR NEWLY-DESIGNATED SEADOS/SENA CONGLIATORS-MEDIATOR (Lodging & Food/Honorarium/Supplies & Travel Expense)		Small Value Procurement		3rd Quarter				4,000.00		
25	ENHANCEMENT TRAINING FOR SHERIFFS (Lodging & Food/Honorarium/Supplies & Travel Expense)		Small Value Procurement		3rd Quarter				60,000.00		
26	CAPABILITY-BUILDING PROGRAM FOR LABOR ARBITERS (Lodging & Food/Honorarium/Supplies & Travel Expense) VISA VAS AND MINDANAO GROUP		Small Value Procurement		3rd Quarter				30,000.00		
27	DOLE SPORTS FEST (FOOD SUPPLIES AND UNIFORMS)		Small Value Procurement								
28	DOLE ANNIVERSARY (FOOD SUPPLIES AND UNIFORMS)		Small Value Procurement						30,000.00		
29	LABOR DAY CELEBRATION (UNIFORM)		Small Value Procurement						1,893,000.00		

Reviewed/Prepared by BAC Secretariat:
I certify that I have reviewed this APP and it is compliant in accordance with the submitted PDP/DP

Leo Domanic A. Padua
LEO DOMANIC A. PADUA
 Administrative Officer I

Reviewed by Budget Division:
I certify that I have reviewed this APP in accordance with the Monthly Code Program System Guidelines Program

Julesme Joyce G. Bautista
JULSME JOYCE G. BAUTISTA
 Administrative Officer II

Recommending Approval BAC:
I certify that I have reviewed this APP and it is recommended for approval

POLEOR ALERA
POLEOR ALERA
 Chairman, BAC

Approved:
I certify that I have reviewed this APP and it is recommended for approval

HON. REGELYN A. VASALLO
HON. REGELYN A. VASALLO
 Recreative Labor Arbitrer