

Vinyl Planks & Power Bond	Comm. Julive & NCR	Shipping																	
Airconditioner Condura	NCR	Shipping																	
Electric Wall Fan	NCR	Shipping																	
Repair Replacement Of Spare Parts & General Preventive maintenance of Toyota Innova SMU 280	General Administrative Service	Shipping																	
T-Shift For employees NLRC Founding Anniversary & Labor Relations Week	All Employees	Shipping																	
Gang Botton Pin For NLRC Founding Anniversary & Labor Relations Week	All Employees	Shipping																	
Plastic Sacks	Main & NCR For Record's Purposes	Shipping																	
Computer Set And Laptop	Accounting	Shipping																	
Vinyl Planks & Power Bond	oc & oec	Shipping																	

DEFINITION

1. **PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of
6. **Source of Funds** - Whether: Govt. Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs

8. **Remarks** - brief description of program or project

Remarks Programs and projects should be aligned with budget documents.

breakdown into mode and co for tracking purposes. Any remark that will help GFPE track