

NATIONAL LABOR RELATIONS COMMISSION
Regional Arbitration Branch VII
Annual Procurement Plan
FY 2018

Code (P&T)	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule for Each Sub/Open of Bids	Number of Award	Contract Signing	Source of Funds	Total	MOOE	CO	Remarks (Unit and Code of Program/Project)
	Goods and Services										
	Fabrication of Tarpaulin- NR RC Case 15aw	All Employees						6,000.00			
	Materials for office repairs and repairing	All Employees						301,980.00			
	Materials for Electrical supplies	All Employees						96,000.00			
	Labor for office repair and repainting	All Employees						80,000.00			
	Labor for installation of electrical connections	All Employees						70,000.00			
	Maintenance - Aircon Units, 1st qtr.	All Employees						6,000.00			
	Maintenance - Aircon Units, 2nd qtr.	All Employees						5,000.00			
	Maintenance - Aircon Units, 3rd qtr.	All Employees						5,000.00			
	Maintenance - Aircon Units, 4th qtr.	All Employees						5,000.00			
	Maintenance - Computers, 1st qtr.	All Employees						5,000.00			
	Maintenance - Computers, 2nd qtr.	All Employees						5,000.00			
	Maintenance - Computers, 3rd qtr.	All Employees						5,000.00			
	Maintenance - Computers, 4th qtr.	All Employees						5,000.00			
	Office Supplies - 1st qtr.	All Employees						40,000.00			
	Office Supplies - 2nd qtr.	All Employees						40,000.00			
	Office Supplies - 3rd qtr.	All Employees						40,000.00			
	Office Supplies - 4th qtr.	All Employees						40,000.00			
	T-shirts for Labor Day Celebration	All Employees						10,000.00			
	T-shirts for NLRC Anniversary	All Employees						10,000.00			
	T-shirts for DOLE Anniversary	All Employees						10,000.00			
	IT Equipment										
	Printer	All Employees						40,000.00			
	Office Equipment										
	Airconditioning Unit	All Employees						22,000.00			
	Steel Cabinet	All Employees						27,000.00			
	Ceiling Fan	All Employees						15,000.00			
	Executive Chairs	All Employees						36,000.00			
	Feastings and Seminars										
	Meals during CSC Month Celebration	All Employees						10,000.00			
	Meals during Labor Day	All Employees						10,000.00			
	Meals during Mid-Year Assessment	All Employees						10,000.00			
	Meals during GAD Activity	All Employees						32,000.00			
	Meals during NLRC Week Celebration	All Employees						20,000.00			
	Meals during Year-End Assessment	All Employees						26,000.00			
	Meals during Team Building	All Employees						5,000.00			
	Contracts										
	Security & Janitorial Services							125,000.00			
	Traffic							5,000,000.00			

Prepared by

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